

A checklist and/or record sheet for you to help organize your automatic deposits and withdrawal changes.

Name of Company

Account Number

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

If you are planning to close your account at another financial institution, don't close your existing account until you are certain all automatic deposits and withdraws have been transferred to your new BSB account.

Examples: Payroll, SS/Gov't Benefits, Retirement Benefits/Pension, Utility Bills, Insurance Premiums, Credit Card Points, Paypal/Amazon/Online Shopping Accounts, etc.